

Fraud risk policy

First developed	Quarter 1, 2018
Last review date	Quarter 3, 2024
Scheduled review date	Quarter 3, 2026
Purpose	<p>The purpose of this policy is</p> <ol style="list-style-type: none">1. To ensure that all parties are aware of their responsibilities for identifying exposures to fraudulent activities and for establishing controls and procedures for preventing such fraudulent activity and/or detecting such fraudulent activity when it occurs.2. To provide guidance to staff/volunteers/contractors as to action which should be taken where they suspect any fraudulent activity.3. To provide a clear statement to staff/volunteers/contractors forbidding any illegal activity, including fraud for the benefit of the organisation.4. To provide assurance that any and all suspected fraudulent activity will be fully investigated.
Policy	<p>The Centre for Community-Driven Research (CCDR) will not tolerate fraud in any aspect of its operations.</p> <p>CCDR will investigate any suspected acts of fraud, misappropriation or other similar irregularity. An objective and impartial investigation, as deemed necessary, will be conducted regardless of the position, title, length of service or relationship with the organisation of any party who might be the subject of such investigation.</p> <p>Any fraud shall constitute grounds for dismissal. Any serious case of fraud, whether suspected or proven, shall be reported to the police. Any person reporting a fraud, or a suspected fraud, shall suffer no penalty in their employment.</p>
Policy Implementation and assignment of responsibility	All staff, volunteers and Board members are responsible for adhering to this policy